

All examination papers that fall into the borderline categories after being marked by one of the Institute Examiners are then sent to an Institute Assessor for a further review of marking. The mark you receive in your results letter is the mark given by both Examiner and Assessor.

## **Borderline categories**

37 - 42 marks	Foundation Diploma papers
47- 52 marks	Advanced Diploma and PQE papers
98 – 99 total marks	Foundation Diploma combined papers

## **Post Exam Review**

The Institute of Chartered Shipbrokers post review process provides students with positive feedback aimed at guiding them towards better performance in their exams. The strengths and weaknesses of the paper are identified and remarks made with specific focus on how the student can achieve a higher mark on the next attempt. Exam reviews were here to help close the gap between the student's current results and how to improve for future exams. Feedback to students may also include general statements on structure, style, exam technique and strategy.

## **The main functions of the review report are to:**

1. identify students errors;
2. develop a clear understanding through explanation;
3. promote the development of good exams skills by focusing on the evidence of the use of effective exam technique and strategy skills as well as on the content.

The post exam review costs £75, and to submit your request for a review, you can download the form from our website or contact our education team – [enquiries@ices.org.uk](mailto:enquiries@ices.org.uk) . We must receive your review request before 10<sup>th</sup> September 2015. The review reports will usually be available for students from early October 2015.

## **Re-sits in 2015/6**

If you have paid your students registration fee for your exams in November 2015, you will not need to pay this again should you wish to re-sit any subjects in April 2016. You will just need to pay the examination fee. Please contact our education team – [enquiries@ics.org.uk](mailto:enquiries@ics.org.uk).